CAREER OPPORTUNITIES

INTERNAL ADVERT

SOS Children’s Villages Kenya (SOS CV KE) is an affiliate of SOS Children’s Villages (SOS CV) - International whose mission is to build families for children in need, help them shape their own futures and share in the development of their communities. In Kenya, the organisation runs five Children’s Villages in Nairobi, Mombasa, Eldoret, Meru and Kisumu. SOS Children's Villages Kenya also runs education and health institutions and works with local communities through Families Strengthening Programs.

We seek to internally recruit a suitably qualified person for the following positions:

1. **Programme Director** - SOS CV KE Eldoret

**1. Programme Director – SOS CV KE Eldoret**

We seek to recruit for the position of a **Programme Director** who will be based in Eldoret Children’s Village.

**Key Functions of the Job**

The Programme Director leads the planning, budgeting, implementation, monitoring, evaluation and reporting the children’s village programme, in accordance with the organizational standards and strategies. S/he will undertake various duties which include and are not limited to the following:

- Lead the planning of programme interventions, in line with the organization’s mission policies, strategies and available resources.
- Oversee the implementation of programme interventions, ensuring cooperation between specialized and-general support co-workers, and appropriate allocation of resources.
- Build positive relationships with all relevant stakeholders, including the community, local authorities and relevant Government Ministries and Departments at the National and County levels.
- Build and lead a strong programme team.
- Develop programme reports on interventions provided in the location as appropriate.

**Required Qualifications/Abilities**

- Degree in social science preferable. Post graduate qualifications will be an added advantage.
- Should have a strong background in education, social work, community development and child psychology.
- Minimum eight (8) years’ experience working with child focused organisations in management positions.
- Ability to work independently and as a member of the management team.
Demonstrated work experience in policy interpretation and implementation.
Proven interpersonal, leadership and effective representation skills.
Must have no criminal record and a demonstrated understanding of children’s issues and rights.
Commitment to the values of SOS CV Kenya and respect for the different contributions of individuals within the staff team
Good written and oral communication skills.
Commitment to professional development.
Ability to work effectively with a wide range of people from diverse cultural, religious, ethnic and gender affiliations.
Experience in providing general support in a large team, and an experienced team player
Can work autonomously, effectively managing workload without continual guidance
Energetic, willing and ‘can-do’ attitude
Ability to analyze situations and take corrective actions
Excellent quality, attention to detail, & organizational skills
Commitment to process of continuous improvement.

If you believe your experience, competencies and qualifications match the job and role specifications described; send your application letter(stating current and expected pay) & updated CV(with details of at least 3 referees one of which must be immediate former employer) addressed to the National Director to reach us on or before 8th January 2019 by email to: recruitment@soskenya.org
Only short listed candidates will be contacted.

*SOS Children’s Villages Kenya is an equal opportunity employer and its Recruitment Policy addresses itself to the core values of best practice, diversity and equality.*