



VACANCY RE-ADVERTISEMENT

SOS Children's Villages in Kenya is a member of the SOS Children's Villages International (CVI) Federation. SOS Children's Villages in Kenya is a child-focused Non-Governmental Organization established in 1973 to provide care and support to children who have lost or are at risk of losing the care of their biological family.

The organization's vision is "Every child belongs to a family and grows with love, respect, and security" and its programs are driven by the mission of "building families for children in need, helping them shape their own futures and sharing in the development of their communities". In this regard, the organization works to reduce poverty; increase access to quality education and decent work; reduce inequalities, and build strong institutions in line with Sustainable Development Goals (SDGs) 1, 4,8,10, and 16. This is done through programs that are geared towards addressing the political, economic, health, and socio-cultural root causes of child vulnerability and family separation. The programs focus on Alternative Care, Family Strengthening, Youth Empowerment, Education, Health, Advocacy and Humanitarian Action.

SOS Children's Villages in Kenya implements programmes in five (5) of Kenya's 47 Counties namely Nairobi, Mombasa, Uasin Gishu, Kisumu and Meru. We seek to recruit suitably qualified person to fill the position of **JSS Teacher, Mombasa**.

POSITION: JSS TEACHER - CREATIVE ARTS AND SPORTS, MOMBASA

Position Summary: Reporting to the School Principal, the Junior Secondary School teacher will be responsible for teaching her/his subjects of specialization, day to day classroom management including maintaining high standards in discipline, academics and talent development, maintaining positive, constructive and professional relationships with students, their families and colleagues. S/he will be required to create a classroom environment that is conducive to learning and is developmentally appropriate to the maturity and interests of the students and maintain an organized and focused learning environment.

Key performance areas and main responsibilities:

S/he will undertake various duties, which include but are not limited to:

- Prepare lessons in a comprehensive manner and use visual/audio means to facilitate learning.
- Provide individualized instruction to each student by promoting interactive learning.
- Integrate performing arts, visual arts and sports in his/her curriculum delivery
- Prepare, administer and grade tests and assignments to evaluate students' progress
- Prepare materials for classroom activities
- Adapt teaching methods and instruction materials to meet varying students' needs and interests
- Maintain accurate and complete student's records as required
- Maintain and keep learners progress records,
- Meet with parents and guardians to discuss their children's progress and determine priority resources for children's needs
- Prepare and implement remedial programs for students requiring extra help
- Attend professional meetings, teacher training workshops in order to maintain and improve professional competence
- Confer with other teachers to plan and schedule lessons following the approved curriculum
- Attend staff meetings and serve in committees as required

Additional responsibility:

- **Budgeting:** Working with the principal and HOD's, the staff will develop the annual operation budget for the department/subject needs.

Performs other reasonable tasks assigned by the immediate supervisor.

Formal qualifications & Experience Requirements

1. **Diploma** in either **Visual Arts or Performing Arts**.
2. **Diploma** or **Degree** in Sports will be an added advantage.
3. Must have **three years** of teaching experience.
4. Must have a **Teachers Service Commission** certificate
5. Have good working skills with technology such as **Word, PowerPoint and Excel**.
6. A good communicator, able to provide clear and effective written and verbal communication.
7. Problem solving skills, proactive in identifying issues and addressing these thoroughly by making an effort to find appropriate solutions.
8. Knowledge in data collection, analysis and utilization in academic management
9. Demonstrated ability to monitor academic performance and institute necessary remedial measures as need arises.

Desirable Behavior

- Role model of the organization's values both internally and externally
- Ability to engage sensitively with members of the school community and partners
- A proactive problem solver and strategic thinker.
- A team player.
- Manages changes easily.
- Innovative and creative

Child Protection Policy

SOS Children's Villages Kenya takes (Child safeguarding and Asset safeguarding) very seriously it is your responsibility to ensure you understand and comply with the child safeguarding and Asset safeguarding policies of the Organization. You must sign the Organization's child safeguarding compliance form alongside this Contract. To show your acceptance of the terms of service and the Child safeguarding and Asset safeguarding policies.

Data Protection Policy

At all times, ensure that the personal data of donors, sponsors, SOS Children's Villages in Kenya beneficiaries and their families, co-workers, suppliers, Board members, contractors and other stakeholders is handled confidentially and by prevailing SOS-Kinderdorf International data protection laws and Kenya's legal frameworks on Data Protection.

How to Apply

If you believe your experience, competencies and qualifications match the job and role specifications described; send a Cover Letter & updated CV in PDF with details of 3 traceable referees one of which must be immediate former employer to recruitment@soskenya.org addressed to the **Human Resource Manager** to reach us on or before **14th April 2024**.

Only shortlisted candidates will be contacted

SOS Children's Villages holds strict child safeguarding principles and a zero-tolerance policy for conducts of sexual harassment, exploitation and abuse in the workplace and other places where the organization's activities are rendered. Parallel to technical competence, recruitment, selection and hiring decisions will give due emphasize to assessing candidates value congruence and thorough background checks, police clearance reference check processes. SOS Children's Villages is an equal opportunity employer and its Recruitment Policy addresses itself to the core values of best practice, diversity and equality.