



EXPRESSION OF INTEREST - SOS CV Kenya Medical Centre's

Background Information

SOS Children's Villages Kenya (SOS CV Kenya) is a child-focused Non-Governmental Organization established in 1973 to provide care and protection to children who have lost or are at risk of losing the care of their biological families. The organization's vision is "Every child belongs to a family and grows with love, respect and security" and its programmes are driven by the mission of building families for children in need, helping them shape their own future and to share in the development of their communities. In this regard, it works to reduce poverty; increase access to quality education and decent work; reduce inequalities and build strong institutions as laid out in SDGs 1, 4, 8, 10, 16 and 17. SOS CV Kenya's programmes respond to both the care needs of vulnerable children and the root causes of their situations, while prioritizing the best interests of the child and the needs of the local communities. The organization anchors its response on national and international legal and policy frameworks related to child rights such as the UN Convention on the Rights of the Child (1989); the African Charter on the Rights and Welfare of the Child (1990); the UN Guidelines for the Alternative Care of Children (2009); the Children's Act (2001), Kenya's Constitution (2010) and the country's Guidelines for the Alternative Family Care of Children (2014). Over the last three years, SOS CV KE has served more than 15,000 children directly while benefitting more than 150,000 children, parents and caregivers indirectly.



In this regard, the MA intends to engage interested parties to lease/rent and operate its fully equipped medical center's in Nairobi (Buru Buru Phase 1) and Eldoret - Kapsoya (SOS Children's Villages

Supplier Eligibility

Service Providers may not apply, and will be deemed as ineligible, if:

- They are bankrupt, being wound up, having their affairs administered by the courts, having entered into an arrangement with creditors, having suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- They have been convicted of an offence concerning their professional conduct by a judgment which has the force of *res judicata*;
- They have been guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- They have not fulfilled obligations relating to the payment of taxes and other statutory contributions in accordance with the legal provisions of the country in which they are established or with those of the country of the contracting authority or those of the country where the contract is to be performed;
- They have been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organization or any other illegal activity;
- Found to be in serious breach of contract in previous contracts with SOS or its partners.

Additional specific eligibility criteria, if applicable, are stated in this EOI package under evaluation summary.

Response Documents

Interested parties must submit an offer in their own format and ensure it contains all the required documents and information specified in this tender document:

Bidders must submit their own independent offer including at least (but not limited to):

- All documents required in the "Eligibility evaluation" section of this Expression of Interest
- All documents required in the "Technical evaluation" section of this expression of interest
- A lease/rental offer for the facility either in Nairobi (Buru buru) or Eldoret
- Any other documents to support due diligence and to strengthen bidder's offer.



The original EOI should be initialed and the lease/rental offer pages of the bid must be signed by the authorized person(s) representing the bidder and stamped. Any interlineations, erasures, or overwriting shall be valid only if they are initialed by the person (s) signing the bid.

Acceptance of Successful Response

Documentation submitted by interested parties will be verified by SOS CV KENYA. The winning bidder will be required to sign a lease/rental agreement for the agreed upon amount.

EVALUATION CRITERIA

Specific Eligibility Criteria

Eligibility criteria must be met and the corresponding supporting documents **must** be submitted with offers. Interested parties who do not submit these documents will be **disqualified** from any further technical or financial evaluation.

- i. KRA pin
- ii. Valid Tax compliance certificate issued by Kenya Revenue Authority
- iii. Company certificate of incorporation/registration
- iv. Valid business permit
- v. Bank details: Bank name, branch, swift code and bank account

Technical Evaluation

An SOS CV KENYA Tender Committee will conduct an evaluation of the EOI.

SOS CV KENYA reserves the right to accept or reject any or all bids, and to accept the offer(s) deemed to be in the best interest of SOS CV KENYA.

SOS CV KENYA will not be responsible for or pay for any expenses or losses which may be incurred by any bidder(s) in the preparation of their proposals.

The technical evaluation will grade technical criteria on a pass/fail basis. Interested bidders must **meet the minimum technical standard** established here, in order to receive a passing mark.

Only offers who pass all technical criteria will move on to the next round of evaluation



Technical Criteria	Pass/Fail
Financial capacity: Submit most recent audited financial statements for at least last 3 years; Minimum requirement: Ability to run and operate the facilities	
References: Provide at least 3 current clients references listing client phone number, Contract phone, contact email and description of services offered to the client(s).	
Proposal: Submit a comprehensive proposal.	
Financial offer; Submit a costed all-inclusive financial offer devoid of computation errors.	



Financial Evaluation

All interested bidders who passed all technical criteria will move on to the financial evaluation where the most reasonable lease/rental offer will be accepted as the winning offeror(s) assuming the offer is deemed **fair and reasonable** and subject to the additional due diligence.

Additional Due Diligence

Upon completion of both the technical and financial evaluations SOS CV KENYA may choose to engage in additional due diligence processes with a particular offeror or offeror(s). The purpose of these processes is to ensure that SOS CV KENYA engages with reputable, ethical, responsible service providers with solid financials and the ability to fulfill the contract. Additional due diligence may take the form of the following processes (though it is not limited to):

- Reference Checks
- Supplier's facility visits
- Determination of relations and affiliations between offers

Other appropriate documented method giving SOS CV KENYA increased confidence in the service provider's ability to perform.

Instructions for Submission of Proposal

Additional information and questions regarding these EOI should be submitted in writing by sending an email to nationaloffice.procurement@soskenya.org

Questions will be answered within 72 hours. Proposal and all supporting documentation must be submitted on email to nationaloffice.procurement@soskenya.org with the subject line "**EOI - Medical Centre's** on or before 14 June 2023 1200hrs EAT.

Interested parties may visit the facilities between 29th May - 9th June 2023 as from 12 noon - 3 pm for site visits kindly send us an email to the address provided above.

<https://www.soschildrensvillageskenya.org/careers.html>

